



RapidRead™—How to Read Faster with Greater Comprehension – by Bill Swetmon

Eighteen Benefits received from this training:

At the conclusion of this one-day training program you will be able to . . .

1. Enjoy reading more in less time.
2. Break the bad reading habits that slow you down.
3. Use proven, specifically designed reading techniques.
4. Boost the power of your reading vision and perception.
5. Improve your powers of concentration.
6. Understand material with greater depth and accuracy.
7. Function more productively in a fast-paced world.
8. Double, even triple your reading speed.
9. Accomplish more in less time.
10. Handle more efficiently your daily information flow.
11. Read email faster and easier.
12. Improve the overall quality of your life.
13. Teach your children to read faster and have higher test scores.
14. Emulate successful people who have learned to assimilate large amounts of information in short periods of time.
15. Tap into a deep reservoir of energy that is increased when learning is exciting.
16. Recall larger amounts of information than ever before.
17. Surf the web more efficiently.
18. Have more time for family, hobbies, etc.

Training Curriculum: (Note: The one-day training will include several drills and practices that will enable participants to increase reading speeds and comprehension)

- I. Ten things you learned in school that keep you from reading faster.
- II. Five traditional reading habits that slow you up and how to break them.
- III. The two keys to Turbo Reading™.
 - a. Keeping your eyes moving.
 - b. Keeping your mind responding.
- IV. Inefficient reading vs. efficient reading.
- V. How to expand your reading perception.
- VI. Mindmapping—how to improve recall of any reading material.
- VII. Training your eyes to pick key words.
- VIII. Reading between the lines.
- IX. Using the “two-finger pull” and the “pull-down center” methods of reading.
- X. Nine guidelines for critical reading.
- XI. A proven plan to improve your reading and comprehension
 - a. Establish a purpose.
 - b. Preview the material.
 - c. Read key words and phrases using the pacer.
 - d. Overcome the fear of missing material.
 - e. Review material.
- XII. How to reduce your reading pile.
 - a. Establishing 4 piles for all your incoming papers, magazines, memos, even email.
 - b. How to eliminate junk mail!
 - c. How to streamline email reading.
 - d. How to read more efficiently on screen.
- XIII. A key to technical reading that will improve speed and comprehension.

**Contact us at www.keithlowry.com – a licensed RR provider.
keith@keithlowry.com, to schedule a Rapid Read seminar today!
You can read **FASTER**, with **GREATER COMPREHENSION**, in **ONE DAY!****